



**Date:** 12/15/2016  
**Job Title:** Information Technology Manager  
**Location:** New Jersey

**Description:** Information Technology and Radio Broadcasting: the convergence of these two technology fields creates an interesting, exciting career opportunity. Beasley Media Group has an opening for an Information Technology Manager in their New Jersey markets. We are looking for a high energy, self-motivated person with outstanding customer service skills. The New Jersey cluster includes six stations: WMTR-AM/WDHA-FM in Morristown, WCTC-AM/WMGQ-FM in New Brunswick, and WRAT-FM and WJRZ-FM in the Monmouth-Ocean area.

**Job Responsibilities Include but are not limited to:**

- Maintain general office computers;
- Maintain broadcast related computers and network connected devices;
- Manage the local computer networks and WAN;
- Manage local phone systems and mobile phone support for users;
- Support staff with all computer related hardware and software needs;
- Maintain documentation in respect to all network, computer, and user information;
- Coordinate with Internet Provider(s) to maintain peak WAN performance.

**Qualifications:**

- Strong Computer knowledge of Windows operating systems;
- Knowledge of Networking protocol and troubleshooting;
- Prior use of AudioVault Automation for Radio, or other automation systems, with configuration and setup skills highly desired;
- In-depth knowledge of Microsoft Office products;
- Ability to prioritize projects, administrate tasks with attention to detail and adhere to budgets;
- 2+ years in IT management a must;
- Valid driver's license is required;
- At least two years of formal IT training or five years of responsible work experience in IT (Sys Admin/Manager/Director, etc.);
- Must have basic tools to complete general work requirements.

**Application Deadline: January 20, 2016**  
**Send Resume and Salary requirements to [TechJobs@bbgi.com](mailto:TechJobs@bbgi.com)**  
**Website: <http://www.bbgi.com>**  
**Beasley Media Group, Inc. is an Equal Opportunity Employer.**